



WOODS HOLE OCEANOGRAPHIC INSTITUTION

RECRUITING NEW MEMBERS TO THE CORPORATION

The WHOI Corporation is a vibrant community of diverse members who support the mission of Woods Hole Oceanographic Institution--the world's premier independent organization dedicated to ocean research, technology, and education--while fostering learning and camaraderie. Current WHOI Corporation Members and Trustees are encouraged to identify and connect new Corporation Member Candidates with WHOI.

Some questions that may help you identify a potential candidate:

- Has the individual attended a WHOI event or tour?
- Does the individual display a genuine interest in WHOI's mission to explore, discover and understand the ocean?
- Is there a fit between the individual's competencies and WHOI's need for advancement, ambassadorship, and advice? If so, what is the nature of that fit?
- Does the individual have the means and willingness to make WHOI a philanthropic priority?
- Are you willing to write a reference for them?
- Have they been introduced to a WHOI Development Staff member?

CORPORATION MEMBER NOMINATING PROCESS

Once a potential candidate is identified, the connecting Corporation Member or Trustee should take following steps:

1. Send that individual the *Making Waves for the Global Good* brochure.
2. If the potential candidate is aligned with what they read in the brochure, the connecting Corporation or Board Member can request that the candidate fill out the online *Corporation Member Application Form*. Please send them this link: <https://go.who.edu/corpnomform>
3. After the form is completed and submitted, the applicant will be classified as a new Corporation Member candidate.
4. If you are the applicant's connector, WHOI Development Staff will contact you to request a short letter of support.
5. The candidate will be contacted by the Corporation's Nominating Committee to advance the nominating process. Development staff will work with the Nominating Committee to vet the

candidate. Nominating Committee members will prepare a brief, written summary of their conversations with the candidate along with a recommendation of whether to proceed with nomination.

NEW MEMBER ELECTIONS AND ONBOARDING

Nominated and approved Corporation Members are elected at the spring and fall Joint Meetings. Prior to each meeting, the Nominating Committee will meet to compose a slate of candidates for discussion with the Chief Development Officer and for proposal to the Executive Committee. Following Executive Committee approval of the slate, candidates will officially become “Member Elects” and be informed of the results and will be invited to attend the Joint Meeting and the Joint Meeting Dinner. Following the formal vote at the meeting, WHOI will issue a press release, and the new Corporation Member will be onboarded by WHOI staff and assigned a mentor.