**PDA Meeting - 01.17.2014**

**Attendees: Janet, Dan, Liz, Beatrice**

Coffee Hour went well -- about 20 people came. Drank mostly coffee.

APO+ others -- communication workshop will tag on to this.

New Coffee Hour - Dan will contact Ben to set time. Want to set date for March 5th.

Office of Academic Programs -- Ethics workshop end of March. Potential dates 27 & 28. Potential topics: co-authorship for collaborative projects, ethics in publishing, collaboration, and peer review.

Happy Hour - February 7th @ 4:30pm

Alternative Careers -- Potentially in October with Trustees and then April another alternative careers -- JP alumni.

Committee Meeting and Happy Hour on March 7 at 4pm and 5pm.

Wordpress template will be made, and then there will be a “how to” posted on the post-doc website. Then there will be a domain name created based on your name, and you can take it with you when you leave. Then potentially a design session to enhance your webpage.

To send email to PDA group only use: who-pda@whoi.edu

To send email to ALL postdocs about official (career workshops or APO backed networking events use and jobs) use: postdoc@whoi.edu - you need to contact Christine Charette or Jim Yoder when Janet is away. Janet will approve your email to this email.

To send email about social events to postdocs use: all-postdocs@whoi.edu send to Ben to get me on the listserv.

There is also jobs listserv under the resources section of the post-doc webpage, if you want to sign up for them.