November 21, 2019
PDA meeting agenda

1. Diversity and Inclusion:
   a. Dissemination plan for Postdoc charge letter written by Mike Mazzotta and Amy Van Cise

2. Health Insurance:
   a. Creating and conveying information sheet for new postdocs written by Janet Fields
   b. Focus on how to help different types of postdocs – scholar, fellow, investigator – and foreign nationals and J visa requirements

3. Events: Happy hour, coffee hour, movie night, activity group, workshops
   a. Happy hour - Michelle
   b. Coffee hour - Nick
   c. Movie night - Nadja
   d. Activity group - Eily and Simon

4. Upcoming workshops:
   a. Negotiation and Interviewing workshop for academic jobs
   b. Negotiation and interviewing workshop for non-academic jobs
   c. Potential additional event on chalk talks (if interest)

5. Committees: diversity, climate, international, workplace… are postdocs being represented?
   a. Ed Council
   b. Sustainability
   c. International
   d. CommuniTea on Dec 4 at 1 pm (Workplace Climate Committee)
   e. Women’s Committee

6. Topics that the current PDA would like to emphasize:
   a. Being active together: organizing outdoor/active events like climbing, running, hiking, etc.
   b. Onboarding/offboarding process: reduce health insurance headache (especially for scholars/fellows), encourage postdoc ‘buddy’ system when postdocs start, extending computational access to 3-6 months after leaving WHOI, others?
   c. Encouraging non-PDA members to be active in postdoc events

7. Other upcoming events
   a. January breakfast -- Advisors, post docs, ed coordinators, Mark/Rick, Meg will be in attendance