

## PDA Meeting - July 26th 2024

Present: Janet, Loreley, Loay, Alex, Liam, Carolina, Clarissa and Brianna (online)

- Clarissa will make a whatsapp group for the PDA
- Postdoc Lounge
  - Janet will get deep cleaning for the carpet
  - Loay will look into TV for lounge
  - Janet will look into getting a screen door/mesh for the door
  - Liam will look into water filter to attach to the fossette
- Goals for our term
  - Address postdoc visa issues: Lore will take the initiative on this. We should also discuss this with Rob on the meeting in August. And send a survey to ask about experience of the postdocs/employees, and also should talk with the Diversity committee, because this is problem a bigger issue to non-Europeans (so becomes a diversity issue)
  - Housing issue:
    - Keep pressing it with Rob
    - WHOI housing
    - Transient housing for postdocs
  - Postdoc mentoring
    - Within the department – there have been efforts for this to be standardized between departments, because currently each department is very different.
    - Make it clear for all postdocs: What is the mentoring? And have in mind that this is different than the *Merit Meeting*.
    - Postdoc peer mentoring
  - Postdoc Onboarding Document –
    - **WHOI Postdoc Handbook** – External or internal? Addressing: where is all the information we need (slack, mail list, ...); Health insurance; Bank & credit card; Benefits; Taxes – Several of these topics are already addressed on the PDA website (<https://www2.who.edu/site/pda/>).
    - Having information about housing.
    - “So you are new here” - Info about housing (shared housing, ...); about public transport (also about the fact that you can get buses anywhere, etc).
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- Others
  - Liam will look up in how getting access to the website. Then update our photos and names of the reps, and also add the latest maps of WHOI buildings to it.
  - Whenever we send an invite to events we should add the PDA website, so people are aware that it exists!
- Events
  - Beer Hour: once a month, started yesterday
  - Coffee Hour: Monthly. Every two months we do it with a lab/organization/activity; every two months just “coffee with PDA/ Meet & Ask the PDA”. Starting it on Aug 6th at 2pm in the Carriage House
  - Postdoc Appreciation Lunch: Sep 18th, 13:30. Janet will organize it. She could use some hands with the drinks. If we want to make pins/posters about “appreciate postdoc” we need to do it.
  - Professional Development Workshops:
    - Academic Job Workshop: Start from week of the 16th of September, and one week in panel and one week with working group. Alex will run the zoom part of

the working groups. Caro will coordinate the calendar of it, but we all take turns in chairing and organizing the panels

- Career panel - Ann Tarrant- Janet is talking to her about it
- WHOI Postdoc Alumni - Spring/Summer - Clarissa will see what would make “attractive” for them to come.
- Leadership workshop - Reply that we already have too much going on the next months. But keep it open for in about 6 month - Clarissa will reply this. Jannet suggested to also push it to the students.
- Postdoc Symposium: February 2025 - Loay & Lore will take the lead. We will all help.
- Postdoc breakfast: Janet will organize it in January: All postdocs and their advisors are invited, and during breakfast we talk about fundings and topics addressed before a survey.
- Non-academic workshop
- ...
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